

26 Sept, 2017

Distribution List

MINUTES OF THE COURTENAY  
AIRPARK BOARD OF DIRECTORS  
MEETING HELD ON 19 SEPTEMBER 2017

Present	Morris Perry Sylvain Fortin Lawrie McIntyre  Chris Hansen Keith Meinhardt  Brad Marriott Ted Haraldson	President Fuel Ramps, Docks & Float Carts Hangars & Parking Treasurer & Membership Secretary Grounds & Security	
In Attendance	Project Watershed	Field Saw Mill Issue	
Apologies	Andreas Ruttkiewicz	Webmaster (Soon)	

<u>ITEM 1: MINUTES OF THE PREVIOUS MEETING</u>	<u>ACTION</u>
<p>The minutes of the previous meeting were accepted. Motion to accept: Brad Marriott Seconded by: Ted Haraldson</p> <p><u>ITEM 2: REPORTS BY BOARD EXECUTIVES</u></p> <p><b>Grounds and Security</b></p> <p>-One of the Walkway warning signs at the east end (closest to the playground) is still missing. Both were vandalized but the other one has been restored and put up again.. This continues to be an ongoing issue. Question is; what to do about it?</p> <p>-Hangar door work complete, with the exception of Hgr 12's door.</p> <p>-Two lights u/s on hangars. Sun switch and bulbs are a common problem.</p> <p>-Look at halogen bulbs on next round of bulb replacement.</p> <p>-No damage or thefts since last report.</p> <p>-Transient parking signs have been re-enforced.</p>	<p><b>All</b></p>

-Runway cracks need to be filled, due to grass and blackberry bushes starting to grow in-between. Potential for damage to aircraft.

**Ted to look into having a contractor carryout sealing & report back to the board**

### **Hangars and Parking**

-No outside parking spots, or hangars have been assigned since last report.

-During the summer, four outside parking spots with aircraft were left in very unkempt states. In two cases, the owners ignored requests to clean them up despite given notice that a \$20 fee would be added to next year's membership renewal if airpark volunteers took on the task. The 'Airpark Membership Agreement' which all members sign each year, explicitly states that "I further agree to maintain the grass and keep the area surrounding my aircraft, whether tied down or in a hangar, in a neat and tidy condition"

**All**

-Mower and a line trimmer (along with fuel) is available for members' use, stored in 'Wolfs Hangar) which is accessed with the normal member's key (#99)

Motion to increase monetary penalty to owners of aircraft occupying an outside parking spot to \$50, for failure to keep spot maintained:

Chris

Secoded: Morris

Accepted: All

-Webcam 8 has been relocated to the south-east corner of the Red Hangars, for a better view of the Blue Hangar line.

-Live camera working well.

-No issues with gates.

### **Finances & Membership**

-All bills paid and up-to-date and finances are stable.

-Membership up to 83.

### **Fuel**

-AVGAS has been ordered (18,000L).

- Currently 6,500L AVGAS remains and 2,300L of Marine Gas remain in their respective tanks.

### **Docks and Dollies**

-McElhanney sent out another bill for services, regards the ramp repair. Lawrie forwarded said bill to the Treasurer.

-Ramp remains a concern due to shape. Winter could be problematic.

-Work to update the ramp will happen in the new year.

### **Secretary**

-No update on the new society act. Will take the winter to review, and be prepared for the 2018 AGM.

### **President**

-Yearend report for the BC Society Act to be looked into by the Secretary.

### ITEM 3: NEW BUSINESS

-Ted flew the winners of the flight offered at the Comox Valley Exhibition. He flew the wife on one leg, and returned and took the husband up for another leg.

Motion to compensate Ted for his fuel: Morris

Seconded: Chris

Accepted: All

-A controversial item was brought to the table by the Secretary. This is the issue of an airpark member performance bond. At the current time, the airpark has 83 members and of those 83 it is the same 4 or 5 doing all the work for and around the airpark. Example: The Comox Valley Exhibition. One member spent all three days there from beginning of the day, until the end. Another member was there with the exception of 2 hrs one day. You see where this is going. And the temperature was averaging close to +30. And it was the same 4 or 5 guy's at the CVEX (you know who you are). These individuals did not see one other airpark member show-up to offer encouragement for promoting the airpark, or spell them for an hour to go grab a bite to eat, etc, etc. The

**Brad**

**Brad**

**All**

Secretary would like to see a performance bond of anywhere between \$50-\$100, that would be returned to a member if he/she did at least one hour of volunteering at the airpark. The BOD's have decided to table this issue for thought, and to bring it to the forefront at a later date prior to the 2018 AGM.

#### ITEM 4: ANY OTHER BUSINESS

-Project Watershed gave the BOD's a briefing on the restoration project of the old Field Sawmill (Kus-Kus-Sum) site.

-Project Watershed thanks the Courtenay Airpark for assistance in the lagoon project and our support for the Field Sawmill project.

-Project Watershed is onboard with our float dock repair project.

Motion to donate \$2000 towards the Field Sawmill restoration project:

Morris

Seconded: Lawrie

Accepted: All

-With this Field Sawmill restoration project, the BOD's believe that the long term viability of the airpark is enhanced, hence the donation.

-The Secretary personally donated \$100 to the project, and is, as well as the remaining BOD's, hoping that some of the 83 members do the same thing.

-At the Kus-Kus-Sum open house fundraiser, by the time the Secretary left the fundraiser, over \$10,000 had been donated that evening.

#### ITEM 5: ARRANGEMENTS FOR NEXT MEETING

-The next meeting will take place at the airpark clubhouse 17 Oct, 2017 at 1930 hours. Normally the BOD's do not meet the months of July and Aug, as it is a busy time for those with families, and they wish to enjoy the peak summer period. If required, the President will contact all board members for an emergency meeting via e-mail if any issues arise. Items for an agenda are to be forwarded to the Secretary via e-mail at [buffalofe442@gmail.com](mailto:buffalofe442@gmail.com) no later than 15 Oct, 2017.

-Please endeavour to send items for the agenda, as it can make meetings somewhat smoother.

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Brad Marriott  
Secretary

Distribution List

Courtenay Airpark Website  
Courtenay Airpark Clubhouse

Action

Morris Perry  
Lawrie McIntyre  
Chris Hansen  
Ted Haraldson  
Brad Marriott  
Sylvain Fortin  
Andreas Ruttkiewicz  
Keith Meinhardt

Information

All